

**COMMERCIAL**

Business Account

**CREDIT APPLICATION**

IMPORTANT: COMPLETE ALL INFORMATION to speed your application review time.



**INSTRUCTIONS**

1. Fill Credit Application completely (be sure to include fax and phone number of credit references), missing information will increase processing time.
2. Date and sign Terms and Conditions of Sale document.
3. Fill Sales Tax Exemption Certificate form.
4. Fax all three documents back to us, our fax number is (712) 737-4997.

Note: Unsigned documents will be considered as incomplete.



**COMMERCIAL**  
Business Account  
**CREDIT APPLICATION**

IMPORTANT: COMPLETE ALL INFORMATION to speed your application review time.

FOR DIAMOND VOGEL USE ONLY	
Store Location _____	
Store No. _____	Customer No. _____
Salesperson _____	Date _____

BUSINESS NAME	OR D/B/A "DOING BUSINESS AS"
---------------	------------------------------

--	--

MAILING ADDRESS	SHIPPING ADDRESS
-----------------	------------------

Address _____ P.O. Box _____	Address _____
City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____

PHONE NO.	FAX NO. /E-MAIL
-----------	-----------------

Phone _____	Fax _____
Cell _____	e-Mail _____

TYPE OF OWNERSHIP	LINE OF BUSINESS	PRODUCT MFG?
-------------------	------------------	--------------

<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation            Other _____		<input type="checkbox"/> Yes <input type="checkbox"/> No
---	--	--

FEDERAL TAX I.D. NO.	SALES TAX EXEMPT?	NUMBER OF YEARS IN BUSINESS?	NUMBER OF YEARS AT PRESENT ADDRESS?
----------------------	-------------------	------------------------------	-------------------------------------

	<b>Note:</b> If exempt from sales tax, attach a copy of sales tax exempt certificate.		
--	---	--	--

ANNUAL PAINT PURCHASE ESTIMATE	ESTIMATE MONTHLY CREDIT NEEDS
--------------------------------	-------------------------------

Dollars \$ _____	Low Month \$ _____ High Month \$ _____
Are purchase orders required?    Yes <input type="checkbox"/> No <input type="checkbox"/>	

OWNERS AND/OR PRINCIPALS		
--------------------------	--	--

1. Name _____	2. Name _____	3. Name _____
Social Security _____ Spouse's Name _____	Social Security _____ Spouse's Name _____	Social Security _____ Spouse's Name _____
Address _____	Address _____	Address _____
City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____

OWNERS AND/OR PRINCIPALS	TYPE OF BANK ACCOUNTS
--------------------------	-----------------------

Name of Bank _____ Phone _____ Fax _____	Account Number _____	<input type="checkbox"/> Checking <input type="checkbox"/> Loan <input type="checkbox"/> Savings \$ _____
Address _____ City _____ State _____ Zip Code _____	Name of Loan Officer _____	Loan Balance _____

PAINT SUPPLIER REFERENCES	OTHER CREDIT REFERENCES
---------------------------	-------------------------

1. Name _____	1. Name _____
Address _____	Address _____
City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____
Phone No. _____ Fax No. _____	Phone No. _____ Fax No. _____
1. Name _____	1. Name _____
Address _____	Address _____
City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____
Phone No. _____ Fax No. _____	Phone No. _____ Fax No. _____

In the event that the credit applied for is granted, I (we) agree to keep my account below the credit limit you assign to my account and pay to all charges within 30 days. I (we) agree to pay 1½% (.50 minimum) finance charges per month (18% Annual) on the amount that may become past due on my account. I (we) further agree to indemnify and hold "DIAMOND VOGEL" harmless against all expenses, loss damage or injury, including reasonable attorneys fees incurred in collection in the above obligation. I (we) further agree that "DIAMOND VOGEL" may contact any source necessary to determine my (our) credit and financial responsibility, now or at any time in the future, as it deems necessary.

**THE ABOVE INFORMATION IS TRUE AND CORRECT AND I HAVE RECEIVED A COPY.**  
A FAXED APPLICATION WILL BE DEEMED AS THE ORIGINAL TO EACH CREDIT APPLICATION

DATE	AUTHORIZED SIGNATURE	TITLE	FOR DIAMOND VOGEL USE ONLY		
			Date Investigated	Approved By	Date
			Credit Limit	Disapproved By	Date

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

**COMMERCIAL**

Business Account

**CREDIT APPLICATION**

IMPORTANT: COMPLETE ALL INFORMATION to speed your application review time.



**JOBBER TERMS AND CONDITIONS OF SALE**

**Terms:**

2% 10 Days Net 30 Days (subject to credit approval)

**Freight:**

Orders over \$1500.00 or greater, after any discounts will be freight pre-paid (F.O.B destination) within the Continental United States. Freight will be pre-paid on all qualified fill-in orders. Orders less than \$1500.00 freight charges will be pre-paid and added to the invoice. Order outside the Continental United States will be qualified on an individual basis.

**Fill in Orders:**

Fill in orders of \$750.00 or more will be allowed not more than once in a 1-month period after the invoice date of previous order. Current pricing and freight policy applies on fill in orders.

**Shortages:**

All shortages claims must be submitted no longer than 2 working days after receiving the order. Claims made after 2 days will not be accepted and no credits will be allowed.

**Finance Charge**

All accounts are due 30 days from the date of purchase. A finance charge is imposed at a rate of 1 1/2% per month (annual percentage of 18%) on the full past due amount, with a minimum finance charge amount of .50 cents per month in all states.

**Stock Adjustment:**

Customer must call to get RGA # (Return Goods Authorization) before shipping any goods. All returns must be in **full cases and in sellable conditions only** and prearranged and approved by Vogel Automotive Coatings, Inc. A restocking charge of **(10% within 6 month of invoice, 15% 6-12 month of invoice)** will apply. Any return other than for stock adjustment must be handled on an individual basis and also must have an RGA #. **NO RETURNS WILL BE ALLOWED AFTER 12 MONTH OF INVOICE. NO GOODS WILL BE ACCEPTED FOR CREDIT WITHOUT AN RGA #.**

**DATE AUTHORIZED SIGNATURE TITLE**

\_\_\_\_\_

# SALES TAX EXEMPTION CERTIFICATE

This document is to be completed by a purchaser whenever claiming exemption from sales/use tax.

<b>Purchaser</b>
Address
City State Zip Code
General Nature of Business

<b>Seller Name</b>
Address
City State Zip Code

**Purchaser is doing business as a:**

- Retailer (sales tax permit # \_\_\_\_\_)
- Wholesaler  Farmer
- Manufacturer  Lessor
- Private Nonprofit Educational Institution
- Governmental Agency (including public schools)
- Qualifying Residential Care Facility
- Non-Profit Museum
- Other \_\_\_\_\_

**Purchaser is claiming exemption for the following reason:**

- Resale  Leasing
- Processing
- Qualifying Farm Machinery/Equipment
- Qualifying Industrial Machinery/Equipment
- Qualifying Replacement Parts
- Qualifying Computer
- Other \_\_\_\_\_

Description of Purchase (attach additional information if necessary)

Under penalty of perjury, I swear that the information on this form is true and correct.

\_\_\_\_\_  
Signature of Purchaser Title Date

### INSTRUCTIONS

This exemption certificate is to be completed by the purchaser claiming exemption from tax and given to the seller. The seller must retain this certificate as proof that exemption has been properly claimed. In order for the certificate to be accepted by the seller it must be completed and the seller must exercise care that the property being sold is a type normally exempt based on one of the exemptions below or based on the nature of the buyer. A seller failing to exercise due care could be held liable for the sales tax due. If the circumstances should change and the property or service purchased for resale or processing is used or disposed of by the purchaser in a nonexempt manner, the purchaser is solely liable for the tax and shall remit it to the Department.

**Exemptions:**

**Resale** – Any person in the business of selling who is purchasing items to resell may claim this exemption. The purchaser can be acting as either a retailer or wholesaler. **Retailers must enter their sales tax permit number.**

**Processing** – Exempt purchases for processing include: Tangible personal property which by means of fabrication, compounding, manufacturing or germination becomes an integral part of other tangible personal property ultimately sold at retail: chemicals, solvents, sorbents or reagents used, consumed, dissipated or depleted in processing personal property intended to be sold ultimately at retail: fuel used to create heat, power or steam for processing or used to generate electric current and chemicals used in the production of free newspapers and shoppers.

**Leasing** – Exemption is applicable only to property leased where the lessor is in the business of leasing, the lease is for more than one year and the lease or rental receipts are subject to Iowa sales tax.

**Qualifying Farm Machinery/Equipment** – The farm machinery or equipment must be purchased on or after July 1<sup>st</sup>, 1987: be directly and primarily used in agricultural production and must be:

- A self propelled implement such as a tractor
- An implement customarily drawn or attached to a self-propelled implement in the performance of its function, such as a plow
- A grain dryer
- Non self-propelled equipment used in the dairy and livestock operations (July 1<sup>st</sup>, 1988)
- An essential replacement part for any of the above

**Qualifying Industrial Machinery/Equipment** – This machinery or equipment must be purchased on or after July 1<sup>st</sup>, 1987, must be used by a manufacturer and must be:

- Directly and primarily used in the processing tangible personal property or in certain research activities
- Subject to Iowa tax as real property (computers used to process or store data by an insurance company , financial institution or commercial enterprise also qualify if assessed as industrial or commercial real estate)
- A depreciable replacement part

**Residential Care Facilities** - Certain licensed care facilities listed in Section 422.45(22) of the Iowa Code are exempt. Contact the Iowa Department of Revenue and Finance if clarification is needed.

**Private Nonprofit Educational Institutions** – Purchases made by private nonprofit educational institutions used for educational purposes are exempt.

NOT EXEMPT from sales tax are purchases by other private nonprofit organizations, such as churches, fraternal organizations, etc., for use by those organizations.